

**CITY OF RUSHFORD VILLAGE
RESOLUTION 2020-5-5**

RESOLUTION ADOPTING A POLICY TO ADDRESS INTERESTED CITIZENS

WHEREAS, the City of Rushford Village desires to establish a formal policy which will identify how the City Council intends to address citizen concerns at City Council meetings.

WHEREAS, this policy is intended to supersede any former policies adopted by the City of Rushford Village, including but not limited to a policy document titled, "City Council Meeting Procedures," which was adopted on January 26, 2004 by the City of Rushford Village.

NOW THEREFORE BE IT RESOLVED, by the City of Rushford Village City Council that the following etiquette and policy shall be used to timely address the concerns of its citizens which are voiced at City Council meetings:

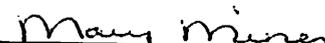
1. A special section of the agenda known as "Citizens, others present wishing to be heard" is designed for citizen input and shall be limited to fifteen (15) minutes.
2. Any citizen wishing to address the Council shall first secure permission from the Presiding Officer.
3. Each Citizen speaker shall be limited to three (3) minutes of speaking time unless the Presiding Officer grants further time for good cause. All comments shall be directed to the Council as a body and not to any individual Council member, City staff member, or any other individual in attendance.
4. After the three (3) minute time period has lapsed, the City Council may ask relevant questions to the citizen about their concern.
5. Following the meeting at which the concern was voiced, the City Council will engage in a factual investigation regarding the concern. After a reasonable amount of time has passed, the City Council will confer to determine what course of action is best appropriate to remedy the citizen's concern.
6. All parties shall be respectful and considerate of both the Council and other members present at the meeting. Anyone who does not adhere to this requirement will be asked to leave.

Adopted by the City Council of the City of Rushford Village on May 5, 2020.

CITY COUNCIL



Acting Mayor, Dennis Overland



ATTEST: Mary Miner, City Clerk